AIEC

May 4, 2020

3PM

Present: Sara-Beth Bittinger, Liz A Nelson, Troy Donoway, Benjamin N Norris, Jeffrey L Graham, Janet A Mattern, Thomas D Sigerstad, Jill A Morris, Michael B Mathias, Sara L Wilhelm, Latisha V Cooper, Lea Messman-Mandicott, Denise L Murphy, Sara Wilhelm, Kim H Rotruck

Absent: Assyad Al-Wreikat, Cindy Herzog,

AGENDA

Review and Finalize AIEC Report

**Activities**:

Delete #2 (carry over from last year and redundant with #11)

**Action Priorities**

Clarify wording on #1 and convert to recommendation for UAC.

For #2 update to say “Provide professional development and training…”

For #3 (exemplar departments) – we have nearly completed this process, but we need to record our recommended exemplars on the spreadsheet.

**Recommendations to UAC**

For #1, update wording to say “Further integrate assessment into…”

For #3 – discussion about adding the exemplar units to these reports/vignettes by VPs.

Merge #2 and #3 as they are both about communication and transparency?

**Appendix B**

Make this process less “academic affairs”.

There is a desire to recognize University Advancement for its improvement and to call attention to Enrollment Management (noting that two units did not submit reports, while some units improved).

Discussion improving the reliability of the rubric through an activity in the coming year.

Sara-Beth will find out from Dr. Nowaczyk about UAC/AIEC retreat date.

Sara-Beth will send a revised draft of AIEC report by email.

SLAAG and GLAAG reports are expected in June.

Sara-Beth, Mike, and Ben will meet on May 8 to discuss MSCHE recommendations.

Adjourned at 3:50 PM